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If calling, please ask for:

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23 January 2018

Environment, Communities and Fire Select Committee

A meeting of the Committee will be held at **10.30am** on **31 January 2018** at **County Hall, Chichester**.

Tony Kershaw
Director of Law and Assurance

Agenda

Indicative Timetable

Item 1		Declarations of Interests
Item 2	10.30am – 10.40am	Minutes of the 30 November Meeting
Item 3		Urgent Matters
Item 4	10.40am – 10.55am	Cabinet Member's Response to the Committee's Recommendations
Item 5	10.55am – 11.55am	Economic Growth Plan 2018-2023
Item 6	11.55am – 12.35pm	Highways Maintenance Contract – Update on KPI's
The Committee will break		
Item 7	12.55pm – 1.45pm	a) Options for Improved Control and Management at Household Waste and Recycling Sites b) Strategic Challenges in Waste
Item 8	1.45pm – 2.25pm	Rights of Way (ROW) Management Plan 2018-2028
Item 9	2.25pm – 2.35pm	Business Planning Group Report
Item 10	2.35pm – 2.40pm	Requests for call-ins
Item 11		Forward Plan of Key Decisions
Item 12		Possible Items for Future Scrutiny
Item 13		Date of Next Meeting

1. **Declarations of Interests**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt, contact Democratic Services before the meeting.

2. **Minutes of the 30 November Meeting**

The Committee is asked to agree the minutes of the meeting of the Committee held on 30 November 2017 – [attached](#).

3. **Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

4. **Cabinet Member's Response to the Committee's Recommendations**

a) **Household Waste & Recycling Sites Opening Hours & Waste Performance / Fly-tipping update**

The Committee is asked to note the Cabinet Member's response to the Committee's Recommendations on the Household Waste & Recycling Sites Opening Hours & Waste Performance / Fly-tipping update – [attached](#).

b) **Community Highway Schemes**

The Committee is asked to note the Cabinet Member's response to the Committee's Recommendations on the Community Highway Schemes – [attached](#).

c) **Highways Maintenance Contract – Update**

The Committee is asked to note the Cabinet Member's response to the Committee's recommendations on the Highways Maintenance Contract – Update – [attached](#)

d) **Bus Strategy**

The Committee is asked to note the Cabinet Member's response to the Committee's recommendations on the Bus Strategy – [attached](#)

e) **Implications for the F&RS of the Policing and Crime Act 2017 and F&RS Future Governance and Scrutiny**

The Committee is asked to note the Cabinet Member's response to the Committee's recommendations on the Implications for the F&RS of the Policing and Crime Act 2017 and F&RS Future Governance and Scrutiny – [attached](#).

f) Community Intelligence

The Committee is asked to note the Cabinet Member's response to the Committee's recommendations on the Community Intelligence – [attached](#).

g) Letter from the Chairman of the Committee in relation to the Call in request for the proposed decision 'Approval to proceed with the procurement and implementation of a Crawley street lighting LED conversion programme – HI 24 (17/18)'

The Committee is asked to note the Cabinet Member's response to the letter from the Chairman of the Committee, in relation to the Call in request for the proposed decision 'Approval to proceed with the procurement and implementation of a Crawley street lighting LED conversion programme – HI24 (17/18)' – [attached](#).

5. Economic Growth Plan 2018-2023

Report by Executive Director Economy, Infrastructure and the Environment; and Director of Economy, Planning and Place – [attached](#).

The Committee will receive an update on the development of a new Economic Growth Plan for the period 2018 – 2023 and beyond to provide the framework for supporting and driving economic growth to achieve the West Sussex Plan's "Prosperous Place" outcomes. The adoption of the Economic Growth Plan through a Key Decision is in the Forward Plan for March 2018.

The Committee is asked to scrutinise progress with the development of the Plan, and to advise on any further issues or opportunities for growth to be considered.

6. Highways Maintenance Contract – Update on Key Performance Indicators (KPI's)

Report by Executive Director Economy Infrastructure and Environment and Director of Highways and Transport – [attached](#).

This report provides an update on progress with the new contract and on the development of Key Performance Indicators to be used on the contract, as per the Committee's recommendation at its meeting on 30 November 2017.

The Committee is asked to note the progress of the procurement project and to endorse the overall approach to the Key Performance Indicators to be used on the new contract.

7. a) Options for Improved Control and Management at Household Waste and Recycling Sites

Report by Executive Director Economy, Infrastructure and Environment and Director of Energy, Waste and Environment – [attached](#).

This report outlines the recommended policy changes in relation to improved control and management at Household Waste and Recycling Sites. In particular to discourage cross-border traffic from out of county, reduce site congestion and

take the opportunity to further reduce commercial waste abuse from businesses. At its meeting on 15 November 2017 the Committee requested that site survey data and options be further considered.

The Committee is asked to comment on the proposals outlined in the report, with a view to a key decision being taken in February 2018.

b) Strategic Challenges in Waste

The Director of Energy, Waste and Environment will provide a verbal overview of the challenges related to the current and future management of municipal waste and recycling in West Sussex.

8. Rights of Way (ROW) Management Plan 2018-2028

Report by Executive Director of Economy, Infrastructure and Environment and Director of Highways and Transport – [attached](#).

This report presents the draft West Sussex ROW Management Plan, covering the period 2018 to 2028, which sets out West Sussex County Council's approach to managing the Public Rights of Way (PRoW) network. The Plan also outlines the way in which improvements could be achieved in the future.

The Committee is asked to consider the draft ROW Management Plan, in particular the objectives and action plan and to support the Plan prior to a decision on formal adoption by the Cabinet Member for Environment.

9. Business Planning Group Report

The report provides an update to the Committee of the Business Planning Group (BPG) meeting held on 7 December 2017, setting out the key issues discussed – [attached](#)

The Committee is asked to endorse the contents of this report and the Committee's Work Programme for 2017/18 and 2018/19, revised to reflect the Business Planning Group's discussions.

10. Requests for Call-in

The Environment, Communities and Fire Select Committee Business Planning Group received a request to call-in the proposed decision by the Cabinet Member for Highways and Infrastructure concerning the Approval to proceed with the procurement and implementation of a Crawley Street lighting LED conversion programme – decision published on the Executive Decision Database on 20 December 2017 and in the Members' Information Service on 27 December 2017, HI24 (17/18). The BPG declined the request. See also item 4g.

The BPG has also received a request for call-in of the proposed decision by the Cabinet Member for Safer Stronger Communities concerning the New Approach to Community Grant Funding – decision published on the Executive Decision Database on 17 January 2018, SSC11 (17/18). The BPG has agreed the request and this will be considered at a meeting of the Committee in due course.

11. Forward Plan of Key Decisions

Extract from the Forward Plan February 2018 to May 2018 – [attached](#).

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting and be available on the Internet.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

12. **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

13. **Date of the Next Meeting**

The next scheduled meeting of the Committee is on 16 March 2018 at 10.30 a.m. at County Hall, Chichester. Any Member wishing to place an item on the agenda for this must notify the Director of Law and Assurance by **6 March 2018**.

Items likely to be on the agenda include:

- Highways Maintenance Contract
- Performance of the Substance Misuse Contract
- Fire & Rescue Service Integrated Risk Management Plan
- Fire & Rescue Service Statement of Assurance
- Draft Response to the DfT Consultation on the creation of a Major Road Network

To all members of the Environment, Communities and Fire Select Committee